



कार्यालय छावनी परिषद
Office of the Cantonment Board
सतवारी, जम्मू छावनी, जम्मू पिन- 180003
Satwari, Jammu Cantt, Jammu Pin- 180003
दूरभाष/PH.No. 0191-2450992, फ़ैक्स/FAX 0191-2431785,
e-mail- cbjammu@dgest.org, ceojamm-stats@nic.in.

No.5/A/CBJ/2019-20/ 45

Dated the 20 Aug, 2020

To

The Principal Director
Defence Estates
Ministry of Defence
Kendriya Sadan, 5th Floor
Sector 9-C Western Command
Chandigarh

Sub: ANNUAL ADMINISTRATION REPORT FOR THE YEAR 2019-20

Sir,

Reference PD DE WC Chandigarh letter No.3/77/AAR/Cantt/DE/2019-20/ dated 11.08.2020.

2. The Annual Administration Report for the year 2019-20 alongwith annexure I to V of Annual Administration Report submitted vide this office letter No.5/A/CBJ/2019-20/12 dated 10.06.2020 has been checked and verified the correctness. In this connection a certificate on the subject matter is enclosed herewith as desired please.

Yours faithfully

(Hemant Yadav)


Chief Executive Officer
Jammu Cantt.

Encl: As above

CANTT BOARD JAMMU

CERTIFICATE

It is certified that the AARs of Cantonment Board for the year 2019-20, have been cross checked with annual accounts, tallied/verified in respect of figures/factual data given by the Board and that the reports have been also been duly edited as per the prescribed format.


(Hemant Yadav)
Chief Executive Officer
Jammu Cantt.



भारत सरकार, रक्षा मंत्रालय/ Govt. of India, Ministry of Defence
प्रधान निदेशालय रक्षा सम्पदा, पश्चिमी कमान/ Principal Directorate Defence Estates, Western Command
5वाँ तल, केंद्रीय सदन/ 5th Floor, Kendriya Sadan
सेक्टर-9A, चंडीगढ़- 160009/ Sector-9A, Chandigarh-160009
दूरभाष:0172-2746696 | ईमेल:

पत्रांक/Letter No.3/77/AAR/Cantt/DE/WC/2019-20

दिनांक/Dated 11.08.2020

सेवा में/To,

सभी मुख्य अधिशासी अधिकारी,
अम्बाला/अमृतसर/बकलोह/दगशाई/डलहौजी
दिल्ली/फिरोजपुर/जालंधर/जम्मू/जुतोग
खासगोल/कसौली/सुबाधु छावनी

विषय/Sub: **ANNUAL ADMINISTRATION REPORTS (AARS) 2019-20 OF CANTONMENT BOARDS.**

All the CBs in Western Command have submitted their AAR 2019-2020 along with their Annual Consolidated Accounts to this Dte.

2. All the CEOs are hereby directed to forward following certificates duly checked and verify the correctness of the under mentioned two documents and issue a certificate as given below and forward to this Dte. by **17th August 2020**, positively:

- (a) **Annexure 1 to V of Annual Administration Report.**
- (b) **The 14 points of the Annual Administration Report.**

"It is certified that the AARs of Cantonment Board for the year 2019-20, have been cross checked with annual accounts, tallied/verified in respect of figures/factual data given by the Boards and that the reports have been also been duly edited as per the prescribed format."

(के. लौवूम)/ (K. Lhouvum)

संयुक्त निदेशक/ Joint Director

कृते प्रधान निदेशक, रक्षा सम्पदा/ For Principal Director, Defence Estates
पश्चिमी कमान, चंडीगढ़/ Western Command, Chandigarh



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No.5/A/CBJ/2019-20/12

Dated the 10 June, 2020

To

The Principal Director
Defence Estates
Ministry of Defence
Kendriya Sadan, 5th Floor
Sector 9-C Western Command
Chandigarh


Sub: ANNUAL ADMINISTRATION REPORT FOR THE YEAR 2019-20

Sir,

Reference PD DE WC Chandigarh letter No.3/77/AAR/Cantt/DE/2019-20/ dated 01.06.2020.

2. The annual administration report and Annexure I to V along with Annual Consolidated Accounts, Audit certificate, of the Cantonment Board Jammu for the year 2019-20 is submitted herewith (both in English and Hindi) in triplicate duly approved by the Board vide agenda by circulation dated 06.06.2020 (copy enclosed), along with one diskette each in Hindi and English for onward submission to the Dte. General, Defence Estates, New Delhi.

Yours faithfully


(Hemant Yadav)
Chief Executive Officer
Jammu Cantt.

Encl: As above

Annual administration report 2019-20

Received

12/06/2020



कार्यालय छावनी परिषद

Office of the Cantonment Board

सतवारी, जम्मू छावनी, जम्मू पिन- 180003

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(Hemant Yadav)
Chief Executive Officer
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Annual administration report 2019-20

JAMMU

ANNUAL ADMINISTRATION REPORT FOR 2019-2020

1.CONSTITUTION OF THE BOARD

Jammu is a category II Cantonment. The Cantonment Board consists of 14 members including 7 elected members. During the year, following held the office:-

President Brig T K Chopra	01.04.2019 to 27.10.2019
President Brig K P S Sirohi,VSM	28.10.2019 to 31.03.2020
Chief Executive Officer Sh Hemant Yadav	01.04.2019 to 31.03.2020

2. ELECTIONS

No election was held during the year under report.

3.REVENUE

(i) Measures taken to Augment Revenue

Due to increase in rate of tax on buildings from 11% to 15%, the service charges payable by the Central or the State Govt departments in respect of their buildings in the Cantonment area have considerably increased. Three new conservancy/caretaking agreements were entered. The rent of building leased out to State Bank of India has been increased from Rs.1,36,000/- per month to Rs.2,25,000/-per month. During the year, there has been an increase in receipt of non tax revenue approximately Rs.1.03 crore due to collection of arrear from cell towers, hoardings, bank building rent, and shop rent etc.

(ii)Comparison of Tax Rates with Neighboring Municipality Tax rates

All taxes imposed by the neighboring municipality have been imposed by the Board. The tax rates also compare favorably with those prevailing in the municipal area. The Board had levied tax on buildings while the Jammu Municipal Corporation does not levy such tax, though the provision for imposing such tax exists in the Municipal Act.

(iii) Percentage Recovery of Property Tax against Total Demand during the Year

During the year 70% recovery was made out of total demand.

4. WATER SUPPLY

Water supply is being supplied by State Govt to the residents of Cantonment . In Sadar Bazar area Board has installed one tube well and water is being supplied by the Board in bazar area . The per capita supply of water is 296 liters per day.

5. PUBLIC WORKS

The following amounts were spent on public works during the year.

a)Buildings	Rs. 31,46,149.00
aa)Buildings(Schools)	Rs. 12,44,752.00
b)Roads	Rs. 19,11,393.00
c)Drains	Rs. 96,23,656.00
d)Stores	Rs 18,90,000.00
e)Misc Public Improvements	Rs. 41,82,770.00
f)Street Lighting	Rs. 10,31,693.00

6. EDUCATION

(i) Schools

The Board has made available its buildings to the State Govt. for running 3 secondary and 2 middle schools in the Cantonment. The buildings are maintained by the Board.

(ii) Schools Management Committee

The schools are being run by the State Govt. All the schools have their own school management committee.

(iii) Promotion of Education

The Cantt. Board owns 5 school buildings. Board maintains building and other necessities like electricity and water facilities etc. The schools are being run by State Govt.

(iv) Any other initiative to promote education:

In Govt Girls Higher Secondary School Satwari Jammu Cantt physics ,chemistry and biology labs were started and in other schools extensive repairs have been carried out to improve the infrastructure of the buildings .

7.SPECIAL MEASURES FOR CHILDREN

(i) Differently abled children

Three differently abled children were admitted to Asha School run by the Army under the sponsorship of Cantonment Board Jammu. In the month of March 2019, two children have left the Asha School. During the year the fees and cost of uniform of one child is being paid by the Board.

8.ENVIRONMENT AND SANITATION

(i)General Sanitation

Standard of sanitation in the Cantonment remained satisfactory. There is no manual scavenging in the Cantonment area. There was no outbreak of any epidemic during the year.

(ii)Ban on Use of Polythene

The use of Polythene bags has been banned in the Cantonment area. Regular surprise checking is being carried out to prevent the use of polythene bags.

(iii)Efforts made for improvement of Solid Waste Management

Door-to-door garbage collection service is being rendered satisfactorily in Cantonment. Biodegradable and non-biodegradable waste is being segregated at source of collection of community waste collection bins. The wastes after proper segregation and processing is being disposed of at landfill sites.

(iv)Tree Plantation

During the year 400 saplings were planted and survival rate remained 65%.

Other initiatives

Cleaning of drains before the onset of monsoons and spraying of disinfectants were carried out. During the year fogging was also done periodically for control of adult mosquitoes . During the year ending i.e in the month of March 2020 the essential services such as sanitization/fumigation were provided in the Cantonment area to prevent the COVID-19 pandemic.

9. PUBLIC HEALTH

(i) Hospital and Dispensaries

The Board maintains one indoor hospital having 35 beds . Medicines are distributed free of cost. A poly clinic has been started with the facilities of Eye ,ENT and Dental. During the year under report 17641 outdoor and 95 indoor patients, were treated.

(ii) Special Measures Taken for Senior Citizens

Senior citizens are given special care and attention in hospital and office. Senior citizens are attended on priority without forming any queue .

(iii) Progress on

a) Kishori Clinic

Two doctors – Gynecologist and Pediatrician who were entrusted with the duty to run the Kishori Clinic to provide necessary treatment and to educate the girl students. Two new replacement doctors – Gynecologist and Pediatrician are being requested from the J&K Govt UT.

b) Janani Suraksha Yojna

Facilities under Janani Suraksha Yojna have been extended to residents of Cantonment also.

c) Special Medical Camps

10 medical camps viz diabetic detection and lipid profile camps were organized in the hospital and Cantonment area during the year in which 300 persons were given medical counseling and treatment.

(iv) Health Care Measures for Cantonment Board Employees & their Dependents

Health checkup of Cantt Board sanitation staff was carried out and due treatment was provided to the staff.

10. GENERAL ADMINISTRATION

During the period under report, the general administration of the Cantonment remained satisfactory.

(i) Status of Implementation of New Pension Scheme

Board has implemented new pension scheme and it is being run satisfactorily.

(ii) Public Redressal Mechanism

The grievances of the general public are disposed of in timely manner on CPGRAMS portal. The Samadhan and Suvidha windows are also being maintained. Efforts are being made to resolve the complaints under Suvidha and Samadhan in timely fashion and steps are also being taken to inform the complainants.

(iii) Audit of Accounts

The audit of the accounts of the Cantonment Board has been carried out up to September 2019. As per audit certificate issued by the concerned authorities, no major irregularity/objections was found in the accounts.

11. LAND RECORD MANAGEMENT AND MODERNIZATION

(i) Creation of IT Section

IT section has been created in 2011-12.

(ii) Status of Raksha Bhoomi implementation

There is no notified civil area in Jammu Cantt. Hence GLR is maintained by the DEO Jammu circle Jammu Cantt.

(iii) Document Management System

Scanning of selected files has been completed. The same has been uploaded in DMS and submitted to AU&RC centre of New Delhi.

(iv) Steps taken to automatize office processes

All the sections of Cantonment Board have been provided with computers with LAN facilities. Leased Line is working properly. Intercom facilities have been provided. File management software installed in record room. Dak Management System, File Tracking System, Hospital Management System implemented. Online RTI system and grievances system started since 2016 . Birth and Death Certificates digitized. E-tendering system started since 2015.

(v) Digitization of office records

Indexing and scanning of selected files has been completed.

12. MARKETS

Board is having 202 shops out of which 35 small trading outlets are existing allotted to petty shopkeepers mainly from the economically weaker sections of society.

13. FIRE FIGHTING


Fire fighting services are being provided by the State Govt. in the Jammu Cantonment.

14. BIRTHS AND DEATHS

During the year under the report 2158 births and 171 deaths were reported.

BASIC DATA ON CANTONMENTS


1. Name of the Cantonment	- Jammu Cantonment
2. Year of establishment of Cantt.	- 1954
3. Total area(in acres)	- 2485.36
4. Private land(in acres)	- 401.66
5. Total population as per 2011 census	- 28396
6. Category	- II
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7. Grant in aid during 2019-20	-
a) Ordinary	- Rs.3,52,72,789.00
b) Special	- NIL


Chief Executive Officer
Jammu Cantt.

Annexure-II

CANTONMENT BOARD MEETINGS HELD DURING 2019-20


1. Name of the Cantonment	Jammu Cantonment
2. Ordinary	02
3. Special	04


Chief Executive Officer
Jammu Cantt.

Annexure III

ANNUAL CONSOLIDATED ACCOUNTS FOR THE YEAR 2019-20
INCOME IN RUPEES(ACTUAL)


1.	Name of the Cantonment	- Jammu Cantonment
2.	Rates & Taxes	- Rs. 9,16,782.00
3.	Service charges	- Rs.10,38,79,379.00
4.	Pounds and Hackney	-Rs. NIL
5.	Revenue derived from property	-Rs. 1,58,27,174.98
6.	Military Conservancy	-Rs. 4,52,05,309.00
7.	Misc	-Rs. 5,05,324.94
8.	Grant and contribution	-Rs. 3,52,72,789.00
9.	Extra ordinary and debts	-Rs. 14,68,949.00
10.	Total	-Rs.20,30,75,707.92
11.	Opening balance	-Rs 8,60,25,530.01
12.	Grand total	-Rs.28,91,01,237.93


Chief Executive Officer
Jammu Cantt.

Annexure IV

ANNUAL CONSOLIDATED ACCOUNTS FOR THE YEAR 2019-20
EXPENDITURE IN RUPEES(ACTUAL)

1.	Name of the Cantonment	-Jammu Cantonment
2.	General administration Collection of Revenue and Refunds	-Rs. 94,62,239.00
3.	Original works	-Rs. 0.00
4.	Maintenance	-Rs.2,56,08,196.00
5.	Public safety	-Rs. 40,34,561.00
6.	Medical service and sanitation and military conservancy	-Rs.11,44,54,617.00
7.	Public institutions	-Rs. 19,200.00
8.	Contribution for general purpose pension and gratuities	-Rs.2, 50,00,005.00
9.	Survey of land under agreement	-Rs. 39,032.00
10.	Miscellaneous	-Rs. 7,51,501.00
11.	Extra ordinary & debts (Advances & Deposits)	-Rs. 7,90,365.00
12.	Total	-Rs.18,01,59,716.00
13.	Closing balance	-Rs. 10,89,41,521.93
14.	Grand total	-Rs. 28,91,01,237.93


Chief Executive Officer
Jammu Cantt.

Annexure V

SCHOOLS,HOSPITALS AND DISPENSARIES MAINTAINED BY CANTONMENT BOARD 2019-20

1.	Name of the Cantonment	- Jammu Cantonment
2.	Schools	-
3.	Hospitals	- 1
4.	Number of beds	- 35
5.	Dispensaries	- Nil


Chief Executive Officer
Jammu Cantt.